

LYNDON STATE COLLEGE COURSE CHALLENGE

TO THE STUDENT: Course Challenge requires that you submit evidence that you have mastered the outcomes of a course by other means. You must secure the approval of a faculty member who will evaluate your materials. This individual is the Evaluator. Your advisor should also know of your Challenge. Keep this form until you have submitted your Challenge materials.

STUDENT: Complete items 1 and 2 and secure your advisor's signature in item 3.

1. Name (print) _____
2. Course Challenged:
Course number _____ Course name _____ Course credits _____
3. Advisor's signature _____ Date _____

STUDENT: Work with the Evaluator to complete items 4, 5, and 6.

4. Evaluator: Name (print) _____
Department _____
Signature (signature) _____ Date _____
5. Attach the student learning outcomes for this course
6. Attach description of evaluation to be applied (type, method, criteria for success).

STUDENT: You must pay the fee at the Business Office and have the Business Office and the Registrar complete item 7 before proceeding. The fee is based on the cost of one in-state credit for the current academic year.

7. Fee paid: Business Office (initials) _____ Date _____
Recorded: Registrar's Office: _____ Date _____

FOLLOWING SUBMISSION OF CHALLENGE, give the form to the Evaluator.

EVALUATOR: Complete items 8 and 9, secure the departmental decision and complete item 10, and submit this form and attachments to the Registrar, who will complete item 11.

8. Attach documentation of knowledge of outcomes associated with this course (e.g., previous certifications or transcripts or portfolio of materials submitted) and the basis used by the Evaluator to either approve or disapprove the Challenge
9. Evaluator (signature) _____ Date _____
Challenge grade: PASS NO PASS
Comments: _____
10. For academic department offering course: Challenge approved____ Not approved____
Comments: _____
Chairperson _____ Date _____
11. Final Receipt by the Registrar's Office: _____ Date _____ Credits Recorded _____