



A handwritten signature in black ink, appearing to be "C. Brown".

**TITLE: ALCOHOL POLICY**

*Policy*    Procedure    Rule    Regulation    *Form*

**INTRODUCTION**

Lyndon State College strongly opposes the illegal and inappropriate use of alcohol. Violations of alcohol policy and regulations will result in judicial action, which may result in sanctions up to and including dismissal from the college.

The Lyndon State College Alcohol Policy is congruent with Vermont state law, local regulations, and the mission of the college and is promulgated to assure the appropriate distribution and consumption of alcoholic beverages on the campus.

The administration and interpretation of the Alcohol Policy ultimately rests with the President or designees, who, in this instance, are the Associate Dean of Student Affairs and the Director of Residential Life.

**1.0 BASIC REGULATIONS**

- 1.1 Consumption of alcoholic beverages on college property is a privilege accorded under specified conditions to individuals of legal drinking age, according to Vermont law, in areas defined as private domicile (i.e., individual student rooms and the President's house). Reasonable use shall not include kegs, cases, or BYOB parties.
- 1.2 Recognizing that not all individuals may choose to consume alcoholic beverages and recognizing the social emphasis of all events, any function providing an alcoholic beverage must also provide two nonalcoholic beverages.
- 1.3 The sponsoring individual or organization must furnish information concerning the program, facility arrangements, food service needs, and the type and amount of beverages to be served, as directed on the Alcohol Permit and Event Registration Form. Forms are available from the Associate Dean of Student Affairs.
- 1.4 All recognized organizations and sponsors of registered social events are prohibited from providing alcohol to minors. Consistent with and related to this restriction, the serving of kegs, beerballs, and alcohol/punch drink may only be done by a licensed caterer (ARAMARK). See 3.0 below for an explanation of the approved process.
- 1.5 Any event that includes alcohol as part of its program should focus upon the social nature of the event in its promotional campaign and not emphasize the sale or availability of alcoholic beverages at said event.
- 1.6 The safe occupancy level of the approved space must be determined and steps taken to insure compliance with the Fire and Safety Code of LSC and the State of Vermont.
- 1.7 No alcohol may be carried into or consumed in nonresidence hall areas, including outdoor areas and at intercollegiate athletic/intramural events, with the exception of approved designated areas, without the submission and approval of the Alcohol Permit and Event Registration Form.

- 1.8 Scheduled events must remain within the approved designated area.
- 1.9 A charge of no less than \$100.00 will be billed to the organization sponsoring an event if the facility used is not properly cleaned within eight hours after the function has ended.

## **2.0 RESIDENCE HALLS**

- 2.1 Students who are age 21 or older may possess or consume alcohol in their residence hall rooms in rooms where at least one resident is age 21 or older. In rooms where all residents are under age 21, alcohol may not be possessed or consumed. In no instance may the number of open alcohol containers in a room exceed the number of individuals who are age 21 or older and are in the room. An excessive number of empty containers being present in a room could lead to the presumption that those of legal age provided alcohol to individuals present who are under age 21. In residence halls which are designated as alcohol-free, and on floors of residence halls which are so designated, no alcohol may be possessed or consumed.
- 2.2 No physical evidence of alcohol possession may be displayed or used as decorations that are visible in the window of a residence hall room.
- 2.3 Only a reasonable quantity of alcohol may be present in a legal drinker's residence hall room. No kegs, half-kegs, quarter-kegs, beer balls, cases or other quantities in excess of what may be reasonably and safely consumed may be present.

## **3.0 CAMPUSWIDE, LICENSED EVENTS**

- 3.1 The sponsoring organization must complete and have approved the Alcohol Permit and Event Registration Form at least seven (7) days prior to the event, if scheduled in a licensed facility. For events not scheduled in a licensed facility, a minimum of fifteen (15) days advanced notice is required. These forms are available from the Associate Dean of Student Affairs. Completion of the form indicates an understanding of the Alcohol Policy and a responsibility to fulfill the regulations therein.
- 3.2 The sponsoring organization or individuals must assume financial responsibility for all associated costs (e.g., security, damages, etc.)

## **4.0 RESPONSIBILITY AND LIABILITY**

- 4.1 For any party or other event, the persons who sign the required application or registration forms are responsible for the safe conduct of the event. Staff persons involved in clearance procedures are responsible for ensuring that the event is conducted in a safe and acceptable fashion and for monitoring the event for the general safety of the participants. Situations determined to be in noncompliance with regulations of the Alcohol Policy may be immediately suspended by appropriate college staff.
- 4.2 Responsibility for any adverse consequences that may occur as the result of a party or other event may implicate any person or group involved with that event, in particular those planning and monitoring its outcome.
- 4.3 Any violation of this policy shall be reported to the appropriate dean.

## ALCOHOL PERMIT AND EVENT REGISTRATION FORM

*This permit must be publicly and prominently displayed during the activity.*

Activity:       Licensed Public Event       Private Party

Sponsoring Organization: \_\_\_\_\_

Purpose of Activity: \_\_\_\_\_

Day: \_\_\_\_\_ Date: \_\_\_\_\_ Location: \_\_\_\_\_

Time: \_\_\_\_\_ to \_\_\_\_\_ (Not to exceed 4 hours)

Maximum Number of People Permitted to Attend: \_\_\_\_\_

Type and Amount of Alcohol Expected to be Served: \_\_\_\_\_

Nonalcoholic Beverages to be Served: \_\_\_\_\_

Food to be Served: \_\_\_\_\_

### PERSON RESPONSIBLE FOR EVENT:

I have read and understand the attached LSC Alcohol Policy and the information on the reverse side of this form and shall comply with these conditions as well as other college policies, rules and regulations in supervising the activity.

Signature(s):

Sponsor \_\_\_\_\_ Date \_\_\_\_\_

Co-Sponsor (if any) \_\_\_\_\_ Date \_\_\_\_\_

### APPROVAL IS GRANTED UNDER THE FOLLOWING CONDITIONS (if any):

Signature:

Appropriate Dean \_\_\_\_\_ Date \_\_\_\_\_

cc: Director of Student Activities

Director of Security

**THE LAW, THE RESPONSIBILITIES, AND THE LIABILITIES IN RELATION TO  
SPONSORING ANY TYPE OF FUNCTION WHERE ALCOHOL MAY BE FOUND**

- 1.0 Vermont law states that no alcoholic beverage shall be sold without a liquor license. This law is enforced by the Vermont Alcohol and Beverage Commission, which has the power to arrest.
- 2.0 The law considers the following circumstances to constitute the sale of alcohol:
  - 2.1 The selling of tickets in advance of an event at which alcohol is present and/or being sold.
  - 2.2 The selling of tickets at the door or at the premises where alcohol is present and/or being sold.
  - 2.3 Money systems (donations, chips, buying pretzels, buying cups, etc.) which, in reality, are a device for the sale of alcohol even though a movie, dance or other activity may run concurrently at the event.
- 3.0 To sell alcohol, one needs an alcohol license or permit which is issued by the State of Vermont. Neither are available to LSC according to present state law, which states generally that:
  - 3.1 Alcohol can be served or sold only to those who have reached majority age.
  - 3.2 Those people selling or serving alcohol are responsible for knowing the state law as it pertains to alcohol.
- 4.0 If you sponsor a party and violate any of the state laws, you are subject to arrest.
- 5.0 Any party at which alcohol is present is subject to investigation by the Alcohol and Beverage Commission of the State of Vermont.
- 6.0 If you are a party sponsor (as designated by signing the attached), you are subject to arrest for violations of Vermont laws.
- 7.0 If you are a party sponsor (as designated by signing the attached), you are subject to lawsuits, particularly (but not inclusively) if:
  - 7.1 Someone is injured at the party;
  - 7.2 Someone is injured on their way to another location from the event; and/or
  - 7.3 You violate any law and/or cause any form of physical or mental injury.
- 8.0 Penalty for selling liquor in Vermont with no license:
  - 8.1 Sentence: Not more than 12 months nor less than 3 months.
  - 8.2 Fine: Not more than \$1,000 nor less than \$100.