



TITLE STUDENT LOAN MEMORIAL FUND

Policy Procedure Rule Regulation Form

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1.0 Introduction

The Student Loan Memorial Fund was established in the late 1950's at Castleton State College in memory of Esther Locke, who passed away shortly after she graduated from Castleton. When the Vermont State Colleges was established, the Fund was allocated among the four Colleges. The Fund has been supplemented by the St. Johnsbury family of Sharon M. Cole (an education major at LSC until her untimely death in 1958), by allocations from the Student Association and by fund-raising events.

The purpose of the Fund is to provide Lyndon's students with short-term, interest-free loans to help them during times of financial need.

2.0 Policy

It is the policy of LSC to receive money into the Fund from donations and fund-raising events. When a single donation in excess of \$1,000 is made in memory of a student, faculty or staff member, or friend of the College (or when several individual donations made in a person's memory reaches this amount), the person memorialized will be added to the "Memorial Student Loan Fund" plaque, which will be prominently displayed in Vail Center.

For memorial donations in excess of \$5,000, donors are encouraged to establish a named endowment fund, the interest from which shall be added to the Memorial Student Loan Fund. The person's name so memorialized shall be added to the Fund's plaque.

3.0 Procedure for Borrowing Funds

The maximum level that may be borrowed from the Fund will be dependent upon the amount of funds in the restricted account. The Dean of Business Affairs, in consultation with the Dean of Student Affairs, will periodically review the status of the Fund and establish the maximum loan levels.

Students taking out loans are expected to repay the fund within two weeks. In the event a loan is not repaid, the student's records will be encumbered until the financial obligation is discharged.

In general, loans will not be issued to students who have outstanding balances on their financial accounts. (Exceptions will be made for students whose accounts are fully covered by pending financial aid transactions, or by veterans' or Social Security benefits.) Loans may also be denied to those students whose records of loan repayment indicate repeated delinquency.