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Ref: Safety
Date: 9/25/2006

**TITLE: GUIDELINES FOR THE USE OF TOXIC
SUBSTANCES IN NON-LABORATORY
CLASSROOMS AND FACILITIES**

Approval: *Allyson*

Those faculty and staff who wish to conduct demonstrations, experiments, or student activities or assign student projects that involve the use of toxic or dangerous materials or products, or materials or products that are potentially toxic or dangerous, must contact the chemical safety officer for clearance prior to conducting these procedures.

When projects are assigned giving students latitude to choose their own materials, the faculty or staff member who assigns the project should approve the student's choice of materials before the student uses them. Use of toxic materials or products should be discouraged, but if approved, the proper directions for use, storage, and disposal of any such materials or products must be adhered to.