

Traffic/Parking Violation Appeal Form

All appeals must be completed and returned to the Public Safety Department no later than **SEVEN (7)** days from the date the Traffic Violation was issued. If you do not file an appeal within the **SEVEN (7)** day time period, the fine will be billed according to the statement on the Traffic Violation. Once your appeal is received, it will be considered and results e-mailed to you.

Name: _____

Address: _____

Phone Number: () _____ E-mail: _____

Violation Number: _____ (Number appears on the lower right corner of Traffic Violation)

PLEASE STAPLE CONTESTED TRAFFIC VIOLATION TO THIS APPEAL FORM

State your reasons why you are contesting the Violation and why an appeal should be granted.

Signature: _____ Date: _____

_____ Ticket Upheld (Fine Due) Reviewed by: _____

_____ Ticket Dismissed (No Fine Due) _____
